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15 October 1957

MEMORANDUM FOR: Chief, Intelligence School

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SUBJECT : Weekly Activities Report #42
8 - 15 October

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1. Management Special. Management Special (SR) began on Monday, 14 October. [] persons from SR Division are attending the course which is being conducted by []

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2. Basic Management. Basic Management #38 will begin on Monday, 21 October. The course will be given in room 2202, Alcott Hall.

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3. Basic Supervision. There are presently [] people enrolled for the senior supervision course beginning 28 October. The course will be conducted if at least [] people are registered. [] has completed the schedule for this presentation (extended to 14 days) and is contacting speakers for some of the sessions.

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One of the assistant registrars reports inquiries and questions about Introduction to Supervision to be given 2-6 December. No names are being accepted at this time.

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4. Social Notes from All Over. The Management Faculty has moved to its new quarters in the 2100 wing of Alcott Hall. The furniture was delivered in fine shape and Faculty members are doing well.

[]
/Chief, Management Training Faculty

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